

The University of Oklahoma

Reciprocal Exchange Students Mid-Term Progress Report Policy

I. Reciprocal Exchange Students

- A. An international student who is admitted to the University of Oklahoma (“OU”) through a reciprocal exchange program engages in a prescribed course of study that will contribute toward a degree being pursued in his/her home country.
- B. Exchange students are classified as non-degree seeking students and may attend OU for one academic year or less.
- C. As non-degree seeking students, exchange students are required under federal regulations to:
 - 1. participate “full-time in a prescribed course of study” (22 C.F.R. § 62.23(h)(2)(i)(A)) and
 - 2. maintain “satisfactory advancement towards the completion of his or her academic program” (22 C.F.R. § 62.23(h)(2)(i)(B)).
- D. The requirement to participate full-time in a prescribed course of study requires exchange students to enroll and complete a full-time credit load, i.e., a minimum of 12 credits for all exchange students.
- E. Exchange students must also regularly attend classes and make a good faith effort to progress academically in their program in order to meet the requirement to maintain satisfactory advancement towards program completion.

II. Mid-Term Progress Report Form

- A. At mid-term each semester, the Office of International Student Services will contact the instructors of each exchange student to conduct a progress report based on the criteria of regularly attending and participating in class and making a good faith effort to make academic progress.

III. Penalties

- A. An exchange student may be prohibited from attending OU for a second consecutive semester if he/she receives a report which indicates he/she has not been regularly attending and participating in class and has not been making a good faith effort to make academic progress.
- B. Poor progress reports will be discussed with the Director of International Student Services and the Dean of the College of International Studies to determine action taken.

IV. Other Policies

- A. Exchange students are subject to OU’s Academic Retention, Probation, and Suspension Regulations (“Retention Regulations”) located at http://www.ou.edu/enrollment/policies/grading_policies. If any language in this Policy conflicts with OU’s Retention Regulations, the language of OU’s Retention Regulations shall prevail.

Contacts

Policy Questions: Exchange Student Coordinator
405-325-3337 or iss@ou.edu

Forms

In support of this policy, the following form(s) are included:

Reciprocal Exchange Students – Mid-Term Progress Report Form

<http://www.ou.edu/cis/iss/exchange/forms/mid-term-progress-report>